

**MINUTES OF THE REGULAR MEETING
COMMON COUNCIL & RENSSELAER UTILITY BOARD
SEPTEMBER 8, 2025**

The Common Council of the City of Rensselaer and Rensselaer Utility Board met on September 8, 2025 in regular session in Council Chambers of City Hall. Mayor Jeffrey S. Phillips called the meeting to order at 6:04 p.m. followed by the Pledge of Allegiance and an invocation offered by Jeff Seeger.

Answering roll call were: Mayor Jeff Phillips, Deputy Clerk-Treasurer Chrissy Martin, Council Members Kevin Arnold, Jeff Rayburn, Ernest Watson, Jr., City Attorney Todd Sammons, Fire Chief Kenny Haun, Police Chief Matt Anderson, Utility Office Manager Heather Smart, Manager of Electric Operations Heath Malone, Park Supt Heather Hall, Street/Water/Sewer/Sanitation Supt. Bryce Black, Gas Supt. Todd Wilson.

Council Members Russ Overton & Noelle Weishaar, Clerk-Treasurer Shelby Keys and Cemetery Caretaker Joe Effinger were absent.

Also, in attendance were: Andrew Robarge, Lydia Arnold, & Pastor Jeff Seeger

The minutes of the August 25th regular council meeting were presented. There was a motion by Rayburn, second by Watson, to approve the minutes as presented. The motion passed by majority, with Overton and Weishaar absent.

Citizen Comments and Petitions: None

Material List Generation Substation/Transformer: Heath Malone; the substations have many leftover materials that Heath would like to begin advertising those items for sale, he will use Municibid. Rayburn made a motion to move forward Watson seconded. The motion passed by majority, with Overton and Weishaar absent.

Resolution 26-2025, Gas Tracker: Wilson stated the gas tracker reflects a 4¢ decrease per 100 cubic feet. There was a motion by Arnold, second by Rayburn, to approve the resolution. The motion passed by majority, with Overton and Weishaar absent.

SRF Signatory Authorization Resolution: Mayor Phillips stated the resolution was required to be signed by council to remove Mr. Lockridge from the document and add Bryce Black. A motion was made by Watson, seconded by Rayburn. The motion passed by majority, with Overton and Weishaar absent.

Ratify Poll: A poll had to be made to approve the claims for the prior council meeting, this will be held to next meeting, due to 2 council members being absent.

Resolution 27-2025, Transfer of Funds: Martin read a transfer of funds within the General Fund for \$15,300, as well as a transfer to PS LOIT for \$63,800. There was a motion by Rayburn, second by Watson, to approve the resolution. The motion passed by majority, with Weishaar & Overton absent.

Administrative Comments:

Phillips The Food Pantry requested a contribution, Mayor spoke with Noelle Weishaar and she was interested in contributing \$1,000. Watson makes a motion to make the contribution, Rayburn seconds. The motion passed by majority, with Overton and Weishaar absent.

Martin had nothing

Watson said a letter requesting a contribution would be coming from the American Legion for their Thanksgiving dinner, the City contributed \$750.00 in 2024.

Weishaar was absent.

Rayburn mentioned we did not pass the claims, Rayburn made a motion to approve the Claims, Watson seconded, the motion passed by majority, with Overton and Weishaar absent.

Arnold had nothing.

Overton was absent.

Superintendents Reports:

Police Dept: Anderson said there were no real issues with the Little Cousin Jasper Festival other than traffic on College Avenue.

Law Dept: Sammons had nothing.

Utility Office: Smart had nothing.

Fire Dept: Haun stated that the pancake breakfast served around 650-700 people, and that the Fire Station sprinkler system would be recertified this week. Haun will be attending Chiefs conference 17th-19th.

Electric Dept: Malone said the Capital Improvement plan includes getting a new bucket truck, and another service truck, he would like permission to begin getting quotes, Rayburn made a motion to begin getting quotes, Watson seconds, the motion passed by majority, with Overton and Weishaar absent.

Street, Sanitation, Water and Sewage: Black said the contractor began unloading skids of water main and sewer main piping today, the 7th Street project will begin the tap on Angelica the next morning. Sewer and storm structures are on order.

Gas Dept: Wilson said the Gas Department had 150 come to the open house, guys are working on the lines, and Go Bears.

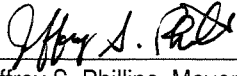
Cemetery Dept: Effinger was absent.

Park Dept: Hall said the tees for the disc golf would be poured the next morning, the money was raised through their league & hole sponsors. The gazebo gifted to the Park will be delivered this week to Milroy Park, with a concrete path

to be added. The first in a series of painting workshops will be held Wednesday at 5:30. Scarecrow trail registrations are now being accepted as well as golf outing registrations for first Rensselaer Parks Golf Outing Oct 10th, at Curtis Creek.


Mayor asked if Andrew Robarge from Commonwealth had anything to add and he stated that they met with contractor last week, on a few value engineering ideas for the LTCP project, he will forward those to Bryce. Next Thursday is the first progress meeting.

There being nothing more to come before council, there was a motion by Rayburn, second by Watson, to adjourn. The motion passed by majority, with Overton and Weishaar absent, and the meeting adjourned at 6:20 p.m.



Jeffrey S. Phillips, Mayor

Attest:



Christina Martin, Deputy Clerk-Treasurer