



CONSUMER CONFIDENCE REPORT ELECTRONIC DELIVERY CERTIFICATION - DRINKING WATER

State Form 55623 (7-14)
Indiana Department of Environmental Management (IDEM)
Office of Water Quality – Drinking Water Branch – Compliance Section

IDEM – Drinking Water Branch
100 N. Senate Ave.
MC 66-34
Indianapolis, IN 46204-2251
Telephone: 317-234-7435
Fax: 317-234-7436
Email: dwbmgr@idem.in.gov

INSTRUCTIONS: 1. Complete the Consumer Confidence Report Electronic Delivery Certification form.
2. Submit the form to IDEM by October 1st of reporting year.

Example 3-1- CCR Certification Form (updated with electronic delivery methods)


CWS Name: City of Rensselaer

PWSID Number: 5237005

The community water system named above hereby confirms that its consumer confidence report has been distributed to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the state/primacy agency.

Certified by:

Name: Bryce Black

Signature: 

Title: Superintendent

Telephone number: (219) 866-7833

Date (month, day, year): 6/1/2025

Please check all items that apply.

☒ CCR was distributed by mail.

☒ CCR was distributed by other direct delivery method. Specify direct delivery methods:

☐ Mail – notification that CCR is available on Web site via a direct uniform resource locator (URL)

☒ E-mail – direct URL to CCR

☒ E-mail – CCR sent as an attachment to the e-mail

☐ E-mail – CCR sent embedded in the e-mail

☐ Other: _____

If the CCR was provided by a direct URL, please provide the direct URL Internet address:

www.cityofrensselaerin.com

If the CCR was provided electronically, please describe how a customer requests paper CCR delivery:

Those that opt for email delivery were given the website URL & given the option to contact the office for an alternate form of delivery or to request a paper copy.

✓ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts included the following methods as recommended by the state/primacy agency:

✓ posting the CCR on the Internet at www.cityofrensselaer.com

✓ mailing the CCR to postal patrons within the service area (*Attach a list of ZIP codes used.*)

_____ advertising availability of the CCR in news media (*Attach copy of announcement.*)

_____ publication of CCR in local newspaper (*Attach copy of newspaper announcement.*)

✓ posting the CCR in public places (*Attach a list of locations.*) City Hall

_____ delivery of multiple copies to single bill addresses serving several persons such as: apartments, businesses, and large private employers

_____ delivery to community organizations (*Attach a list.*)

_____ electronic city newsletter or electronic community newsletter or listserv (*Attach a copy of the article or notice.*)

✓ electronic announcement of CCR availability via social media outlets (*Attach list of social media outlets utilized.*) City of Rensselaer Facebook Page

_____ (For systems serving at least 100,000 persons) Posted CCR on a publicly-accessible Internet site at the address: www.

_____ Delivered CCR to other agencies as required by the state/primacy agency. (*Attach a list.*)