



# Rensselaer Parks Facility Reservation Form

Name/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person Phone \_\_\_\_\_ Email \_\_\_\_\_

Event Date \_\_\_\_\_ On-site Timeframe \_\_\_\_\_

Event Description \_\_\_\_\_

Special Requests/or other relevant information (if applicable) \_\_\_\_\_

Estimated Number of Attendees \_\_\_\_\_

**Picnic Shelters** (rental fees in most cases are dictated by shelter size and are indicated by color code shown here:

Large \$40      Medium \$30      Small \$20      \*New Facility \$75/\$250      \*\*Activity Cart \$10

(Place a check mark next to the facility you wish to reserve.)

**Brookside Park**

\_\_\_ McFall Shelter

\_\_\_ JC Cruisers Shelter

\_\_\_ Gifford Shelter

\_\_\_ Zorich Shelter

\_\_\_ Hall Shelter

**Foundation Park**

\_\_\_ Effinger Shelter

**Iroquois Park**

\_\_\_ Barnes Shelter

**\*Filson Park**

\_\_\_ Filson Shelter (shelter only) \$75

\_\_\_ Filson Pavilion (includes shelter) \$250

**Bicentennial Park**

\_\_\_ Marlin Shelter (no on-site restroom)

\_\_\_ \*\*New for 2025! You can reserve an activity cart complete with balls, rackets, games, etc. for your group's enjoyment during your visit. An additional \$10 is requested for this service so that we can keep it stocked for you.

To reserve your space today, complete form and mail it with your rental fee/donation to:

**Rensselaer Parks Department, P.O. Box 304, Rensselaer, IN 47978**

You will receive an email confirming your request once it has been received. In the event the space you wish to reserve is not available, we will make contact to assist you in making other arrangements that will suit your needs. Note: special requests (i.e. bounce house, etc.) may necessitate providing proof of insurance.



Direct questions to [hhall@cityofrenselaer.com](mailto:hhall@cityofrenselaer.com)

We are looking forward to hosting you in our parks☺