



CITY OF RENSSELAER

RENSSELAER, INDIANA

JEFFREY S. PHILLIPS, *Mayor*
SHELBY E. KEYS, *Clerk-Treasurer*

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NOELLE WEISHAAR, *Second Ward*
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Maintenance Position- Parks Department

Job Title: Maintenance

Department: Parks Department

Supervisor: Superintendent of Parks

Summary

The Rensselaer Parks Department is seeking a qualified candidate for the position of Maintenance. This is an hourly position working 40 hours per week. The candidate must reside in Rensselaer, or a county that is adjacent to Jasper County. Applicants must have a minimum of a high school diploma or equivalent and are required to pass a drug screen and background check.

Skills/Abilities/Knowledge/Tasks

- General upkeep and beautification of buildings and grounds including landscaping, painting, etc.
- Digital literacy skills/competencies
- Communication skills both written and verbal
- Possess organizational skills
- See tasks through to completion
- Follow directives
- Assist with park programs

Applications can be picked up at the Mayor's office at 124 S. Van Rensselaer Street or by accessing our website at www.cityofrensselaerin.com. All applications must be returned to the Mayor's office by **March 6, 2025**.