

**MINUTES OF  
RENSSELAER BOARD OF ZONING APPEALS**

**Thursday, January 18, 2024 at 6:00 pm CT**

**I. Call to Order:**

The Rensselaer Board Of Zoning Appeals met on Thursday, January 18, 2024 in City Hall Council Chambers. BZA Chairman Stan Haines called the meeting or order at 6:00 PM CT. Building Commissioner, Joshua Davis, was asked to proceed with roll call.

**II. Roll Call:**

**Present:** Chairman - Stan Haines, Vice-Chair - Sean Cawby, Secretary - Rob Dobson, & Building Commissioner (BC) Joshua Davis

**Absent:** Chad Gutwein, Craig Hewitt, & Attorney Todd Sammons

**Guests:** Reporter Bob Schenk.

**III. Review and Approval of Past Minutes:**

Chairman Haines presented the minutes from the last BZA Meeting, held on Thursday December 14, 2023. Motion to approve was made by Dobson, seconded by Cawby. **Motion Passed.**

**V. Old Business:**

Chairman Haines asked BC Davis if there were any outstanding items to discuss. He had none. Vice-Chair Cawby commended Brookside Church for an excellent job installing the message board sign that was approved by the BZA previously. BC Davis said he had met with Pastor Harris to inspect the construction and review the approved timeframes that it can operate. All was in compliance.

**V. New Business:**

**A. Election of Officers:**

After discussion of the current positions Cawby made a motion to retain the current officers. Haines as Chair, Cawby and Vice-Chair, and Dobson as Secretary. Seconded by Dobson. **Motion Passed.**

**B. 2024 Regular Meeting Schedule:**

Chairman Haines explained BC Davis' request to move the meetings from the second to the third Thursday of each month. After further discussion Dobson made a motion to move the BZA's regularly scheduled meeting to the third (3rd) Thursday of each month at 6:30 PM CT.

**VI. Adjournment:**

With no other business before the board, Chairman Haines entertained a motion to adjourn the meeting. Motions made by Cawby, seconded by Dobson.

**Motion Carried.** Meeting adjourned at 6:38 PM CT

**Next Meeting:** Thursday, February 15, 2024 @ 6:30 PM CT

**Minutes Prepared by:** Joshua Davis, Building Commissioner