

**MINUTES OF
RENSSELAER ADVISORY PLANNING COMMISSION**

Thursday, January 18, 2024 at 5:30 PM CT

I. Call to Order:

The Rensselaer Advisory Planning Commission met on Thursday, January 18, 2024 in City Hall Council Chambers. Advisory Planning Commission President, Stan Haines, called the meeting or order at 5:30 PM CT. Building Commissioner, Joshua Davis, was asked to proceed with roll call.

II. Roll Call

Present: President - Stan Haines, Jeff Rayburn, Kevin Arnold, Bryce Black, Deana Rule, Sean Cawby, Mike Davis, & Building Commissioner (BC) Joshua Davis

Absent: Cliff Wood, Brett Wilhite, City Attorney Todd Sammon & PC Secretary Jessica Call

Guests:

III. Approval of Past Minutes:

President Stan Haines presented the minutes of the previous Advisory Planning Commission meeting held on Thursday, December 14, 2023. Motion made by Rayburn, seconded by Cawby. **Motion Passed.**

IV. Old Business

A. Ordinance 01-2024 Amendments to Ord 15-2008 Zoning Ordinance

Building Commissioner Davis stated the City Council did approve the amendments to Zoning Ordinance 15-2008. The ordinance has been updated to reflect the amendments and has been made available on the City's website.

V. New Business

A. Election of Officers:

President Haines reviewed the current PC Officers: President Stan Haines, Vice President Cliff Wood, and Secretary Jessica Call. According to IC the PC Secretary is not required to be a member of the Commission.

Nomination for President: Rayburn nominated Haines to remain President. Seconded by Rule. A role call vote was taken: **Motion Passed 7-0-2**

Arnold - Yes

Black - Yes

Cawby - Yes

Davis - Yes

Haines - Yes

Rayburn - Yes

Rule - Yes

Wilhite - Absent

Wood - Absent

Nomination for Vice President: Mike Davis nominated Arnold to replace Wood. Seconded by Rayburn. A role call vote was taken: **Motion Passed 7-0-2**

Arnold - Yes

Black - Yes

Cawby - Yes

Davis - Yes

Haines - Yes

Rayburn - Yes

Rule - Yes

Wilhite - Absent

Wood - Absent

B. 2024 Regular Meeting Schedule:

President Haines opened discussion for changes to the regular meeting schedule. BC Davis expressed that Attorney Sammons did request the PC and BZA Meetings be held on the same evenings. BC Davis asked the commissioners to consider moving the meetings from the 2nd to the 3rd Thursday of

each month. After discussion it was agreed to move the PC's regularly scheduled meeting to the 3rd Thursday of each month at 5:30 PM CT.

C. Property Split Approval - Sizemore/Fenwick:

Jeff & Deb Sizemore came before the PC to request the approval of a property split off of a 308 acre parcel owned by Ron & Karen Fenwick. Fenwick's parcel is currently zoned Prime Agriculture (A-1) and requires a minimum lot size of 3 acres and a 300 ft width. The proposed parcel has a lot size of 5 acres with a 330 ft width.

BC Davis explained to the PC that the Subdivision Control Ordinance (SCO) did not have a provision in it to do a property split without going through the formal process. Since this property was located in the buffer zone he reached out to the county's planning department to get their opinion. In Jasper County they are allowed to do a split off a larger parcel as long as they are only creating a single new parcel. Since this request conformed with that president he recommended the PC waive the requirements of the SCO and approve the split.

After discussion Mike Davis made a motion to grant a waiver and approve the split. Seconded by Rayburn. A roll call vote was taken: **Motion Passed 7-0-2**

Arnold - Yes

Black - Yes

Cawby - Yes

Davis - Yes

Haines - Yes

Rayburn - Yes

Rule - Yes

Wilhite - Absent

Wood - Absent

VI. Adjournment:

President Haines entertained a motion to adjourn the meeting. Motion made by Rayburn, seconded by Black. **Motion Carried** - Meeting was adjourned at 5:47 PM CT

Next Meeting: Thursday, February 15, 2024 at 5:30 PM CT

Minutes Prepared by: Building Commissioner - Joshua Davis