

**MINUTES OF THE REGULAR MEETING
BOARD OF PUBLIC WORKS & SAFETY
August 11, 2025**

The Board of Public Works and Safety of the City of Rensselaer met in regular session in Council Chambers of City Hall on August 11, 2025. Board President Jeffrey S. Phillips called the meeting to order at 5:35 p.m.

Answering roll call were: President Jeff Phillips; Secretary Shelby Keys; Board Members Ernest Watson, Jr and Jeff Rayburn, City Attorney Todd Sammons, Police Chief Matt Anderson, Fire Chief Kenny Haun and Street/Water/Sewer/Sanitation Supt. Bryce Black and Assistant Superintendent Josh Eldridge.

Also in attendance were: Josh Davis, Kevin Arnold, Russ Overton and Ben Dispennett with HWC.

The minutes of the July 14, 2025 regular board meeting were presented for approval. There was a motion by Rayburn, second by Watson, to approve the minutes as presented. The motion passed unanimously.

Officer Promotion: Anderson requested permission to promote Officer Hofmeyer from 3rd Class to 2nd Class Patrolman. He has met the requirements necessary. There was a motion by Phillips, second by Rayburn, to approve the promotion. The motion passed unanimously.

Approval of DORA (Designated Outdoor Refreshment Area) Designated Permittees: Davis said this would encompass the main street area. Signage will be posted for entering and exiting the DORA. Once the ordinance is passed and approved, the following establishments will be permitted to utilize the DORA: Fenwicks, Embers, Mt. Hood, Ayda's and the Fraternal Order of Eagles. There was a motion by Watson, second by Rayburn, to approve the permittees. The motion passed unanimously.

LTCP/WWTP Improvements Phase IIB & III:

- A. **Commonwealth Engineers SRF Disbursement #12-13:** Black said disbursements #12 in the amount of \$10,376.00 covers bidding and negotiating services through June 2025. Disbursement #13 in the amount of \$54,325.00 covers asset management planning, hydraulic modeling, flow metering and permit assistance. There was a motion by Watson, second by Rayburn, to approve the disbursements. The motion passed unanimously.

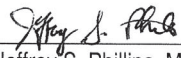
Waterworks Improvements Project:

Division A & Contingency Lead Service Line Replacements

- A. **Commonwealth Engineers SRF Disbursement #65:** Black said disbursements #65 in the amount of \$2,992.00 covers additional RPR services, bidding of the LSL project and American Iron & Steel Compliance. There was a motion by Rayburn, second by Watson, to approve the disbursement. The motion passed unanimously.

Black said there was a pre-construction meeting for the WWTP upgrades. The contract has been signed and November is being targeted for mobilization at the plant.

There being nothing more to come before the board, there was a motion by Rayburn, second by Watson, to adjourn. The motion passed unanimously and the meeting adjourned at 5:45 p.m.



Jeffrey S. Phillips, Mayor

Attest:



Shelby E. Keys, Clerk-Treasurer