

**MINUTES OF
RENSSELAER ADVISORY PLAN COMMISSION
Thursday, July 17th at 5:30 PM CT**

I. Call to Order:

The Rensselaer Advisory Plan Commission (PC) met on Thursday, July 17th, 2025 in City Hall Council Chambers. PC President, Kevin Arnold, called the meeting to order at 5:32 PM CT. Building Commissioner Davis, was asked to proceed with roll call.

II. Roll Call

Present: President - Kevin Arnold, Councilman - Jeff Rayburn, Bryce Black, Cliff Wood, Deana Rule, Scott Barton, Mike Davis, Mayor Phillips, Building Commissioner (BC) - Joshua Davis, City Attorney - Todd Sammons PC Secretary - Krystal Bassett

Absent: Craig Hewitt, Sean Cawby

Guests: Attorney Lori James

III. Approval of Past Minutes:

President Arnold presented the minutes of the regular meeting, held on Thursday, May 15th, 2025. Rayburn addressed the Commission, requesting to receive the previous meeting minutes prior to the meeting, noting a discrepancy which was found within page 2, section C of the minutes as presented. Motion to approve made by Rayburn, seconded by Wood. **Motion Passed**

VI. New Business

No new business to report at this time.

VII. Old Business

A. Discussion of Comprehensive Plan Amendments

a. Master Park Plan Update

BC Davis provided an update on the Master Park Plan timeline. A second committee meeting recently occurred, where survey results were reviewed with the public. A public meeting also took place, gathering significant resident input on desired park changes.

Upcoming steps include stakeholder meetings and the proposal of a draft plan for review by the end of next month. Following this, another committee meeting will be held before submitting the draft to the Indiana DNR for comments. Once comments are received, revisions will be made, and the final draft will be submitted for adoption into the Master Park Plan. This adoption will then allow it to be integrated into the Comprehensive Plan, making it eligible for future program funding grants.

b. Housing Action Plan Final Draft

BC Davis presented the City of Rensselaer's Housing Action Plan. He plans to invite a representative from HWC to the next APC meeting to discuss the overall plan. Davis highlighted HWC's suggested changes to the Zoning and Subdivision Control Ordinances to promote housing development and noted that HWC also reviewed the current fee structure, with details still being finalized for the next APC meeting. He requested the PC review these documents for discussion at their next meeting.

c. Future Land Use Map Review

The PC was presented with a copy of the City's Future Land Use Map, to which BC Davis explained a few changes which had been made, in alignment with suggestions made by HWC.

B. Update on Prairie St Committee

BC Davis reported that the Plat Committee devised a plan, which Avery Walker intended to propose to Attorney Lori James. Lori James understood there was an initial proposal to equally divide Prairie Street between Schwab and Shultz, followed by a counter-proposal to Schwab, for

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which an update is pending. Davis plans to meet with Avery to discuss further, aiming to resolve the matter before it goes to the Council.

VII. Public Comments:

BC Davis informed the PC that after spending the day in Plainfield at an ADA training, he thought it was important to highlight the importance of implementing the ADA standards on all projects and developments moving forward.

VIII. Adjournment:

With no other business before the PC, Rayburn made a motion to adjourn the meeting, seconded by Barton. **Motion Passed**

Meeting was adjourned at 6:01 PM CT

Next Meeting: Thursday, May 15th, 2025 at 5:30 PM CT

Minutes Prepared by: Krystal Bassett, PC Secretary