

**MINUTES OF THE REGULAR MEETING
BOARD OF PUBLIC WORKS & SAFETY
July 14, 2025**

The Board of Public Works and Safety of the City of Rensselaer met in regular session in Council Chambers of City Hall on July 14, 2025. Board President Jeffrey S. Phillips called the meeting to order at 5:30 p.m.

Answering roll call were: President Jeff Phillips; Secretary Shelby Keys; Board Members Ernest Watson, Jr, City Attorney Todd Sammons, Police Chief Matt Anderson, Fire Chief Kenny Haun and Street/Water/Sewer/Sanitation Supt. Bryce Black and Assistant Superintendent Josh Eldridge. Board Member Jeff Rayburn was absent.

Also in attendance were: Kevin Arnold, Andrew Robarge with Commonwealth Engineers and Garrett Welker.

The minutes of the June 9, 2025 regular board meeting were presented for approval. There was a motion by Watson, second by Phillips, to approve the minutes as presented. The motion passed by majority, with Rayburn absent.

Firefighter Applications: Haun received two firefighter applications. Both received favorable recommendations and background checks have been completed. He recommended to accept both applicants, one as an intern. With approval, they will start training tomorrow night. There was a motion by Phillips, second by Watson, to approve both applications. The motion passed by majority, with Rayburn absent.

CEI Flow Metering Task Order 2025-05: Robarge said this task order would add an additional month of flow metering testing at a cost of \$41,000.00. There has not been sufficient rainfall for the data needed. There was a motion by Watson, second by Phillips, to approve the task order. The motion passed by majority, with Rayburn absent.

Phase IIB & III Post Bid Amendment Task Order 2025-06: Robarge said this task order would be for post bid services as the project is moving into the construction phase. The total amount for these services is under what was budgeted with SRF. There was a motion by Watson, second by Phillips, to approve the task order. The motion passed by majority, with Rayburn absent.

Waterworks Improvements Project Change Order #3: Robarge said this is the final change order. It is a deduction and extension of days for final project completion. Black said this is a recalculation of contingency money to use for lead service line replacements. There was a motion by Phillips, second by Watson, to approve for Phillips to sign the change order. The motion passed by majority, with Rayburn absent.

Waterworks Improvements Project:

Division A & Contingency Lead Service Line Replacements

- A. Commonwealth Engineers SRF Disbursement #62-63:** Black said disbursements #62-63 in the amounts of \$12,864.00 and \$7,957.00 cover post-construction tank work, additional final design work and bidding/easement assistance for lead service line replacements. There was a motion by Phillips, second by Watson, to approve the disbursements. The motion passed by majority, with Rayburn absent.
- B. Maguire Iron SRF Disbursement #64:** Black said disbursement #64 in the amount of \$100,000.00 is for final release of retainage. There was a motion by Watson, second by Phillips, to approve the disbursement. The motion passed by majority, with Rayburn absent.

LTCP/WWTP Improvements Phase IIB & III:

- A. Sammons SRF Disbursement #7:** Black said disbursement #7 in the amount of \$4,860.00 is for local counsel bond closing.
- B. Commonwealth Engineers SRF Disbursement #8-11:** Black said disbursements #8-11 in the amounts of \$186,965.00, \$22,919.00, \$215,555.00 and \$ 56,700.00 cover erosion control and field work, final design and bidding and permitting assistance.
There was a motion by Phillips, second by Watson, to approve disbursements #7-11. The motion passed by majority, with Rayburn absent.

There being nothing more to come before the board, there was a motion by Phillips, second by Watson, to adjourn. The motion passed by majority, with Rayburn absent, and the meeting adjourned at 5:47 p.m.


Jeffrey S. Phillips, Mayor

Attest:


Shelby E. Keys, Clerk-Treasurer