

**MINUTES OF THE REGULAR MEETING  
BOARD OF PUBLIC WORKS & SAFETY  
April 14, 2025**

The Board of Public Works and Safety of the City of Rensselaer met in regular session in Council Chambers of City Hall on April 14, 2025. Board President Jeffrey S. Phillips called the meeting to order at 5:30 p.m.

Answering roll call were: President Jeff Phillips; Secretary Shelby Keys; Board Members Ernest Watson, Jr; and Jeff Rayburn, City Attorney Todd Sammons, Sergeant John Davis, Fire Chief Kenny Haun, Street/Water/Sewer/Sanitation Supt. Bryce Black and Assistant Superintendent Josh Eldridge. Police Chief Matt Anderson was absent.

Also in attendance were: Josh Davis, Andrew Robarge with Commonwealth Engineers, Kevin Arnold and Garrett Welker.

The minutes of the March 10, 2025 regular board meeting were presented for approval. There was a motion by Rayburn, second by Watson, to approve the minutes as presented. The motion passed unanimously.

**Jasper County Fair Fireworks Request:** Sergeant Davis said the Jasper County Fair Association is requesting to have fireworks on Saturday, July 26<sup>th</sup>. The application has been submitted and the fee has been paid. There was a motion by Watson, second by Rayburn, to approve the request. The motion passed unanimously.

**Hiring Permission Request:** Sergeant Davis said they have an opening in the department after an officer resigned. He requested permission to begin the hiring process. There was a motion by Watson, second by Rayburn, to start the application process. The motion passed unanimously.

**LTCP/WWTP Improvements:**

- A. **Commonwealth Invoices #62347, #62348, #62653, #62654:** Black said invoice 62347 for \$109,635.00 covers preliminary design work on the WWTP and interceptors through January 2025. Invoice 62348 for \$2,034.62 covers field and survey work. Invoice 62653 for \$289,420.00 covers preliminary and final design for phases 2B & 3 through February 2025. Invoice 62654 for \$17,722.24 covers geotechnical evaluation, permit assistance and erosion control plan through February 2025. There was a motion by Rayburn, second by Watson, to approve the Commonwealth invoices. The motion passed unanimously.
- B. **Request to Bid Project:** Robarge requested to advertise the bid for the LTCP projects. There is a tight schedule with IFA and SRF with a pre-closing needing to be done by June 11<sup>th</sup>. There was a motion by Watson, second by Rayburn, to approve advertising for bids subject to Black and Mayor Phillips approval. The motion passed unanimously.

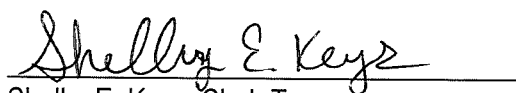
**Waterworks Improvements Project:**


- A. **Commonwealth Invoice/SRF Disbursement #57 & #58:** Black said disbursement #57 for \$3,105.00 covers elevated water storage, RPR services and assent management. Disbursement #58 for \$118,665.00 covers partial release of retainage. There was a motion by Watson, second by Rayburn, to approve the disbursements. The motion passed unanimously.

**Water Service Line Replacement Request to Bid:** Robarge requested to advertise for bids for the water service line replacements. There was a motion by Rayburn, second by Watson, to approve advertising for bids subject to Black and Mayor Phillips approval. The motion passed unanimously.

There being nothing more to come before the board, there was a motion by Rayburn, second by Watson, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:45 p.m.

Attest:

  
Shelby E. Keys, Clerk-Treasurer

  
Jeffrey S. Phillips, Mayor