

**MINUTES OF  
RENSSELAER REDEVELOPMENT COMMISSION  
Monday, February 3, 2025 at 5:00 PM CT**

The Rensselaer Redevelopment Commission (RRC) held a meeting on Monday, February 3, 2025. Commission President Smith called the meeting to order at 4:58 PM CT and requested Building Commissioner Davis to perform the roll call.

**I. Roll Call**

**Present:** President - Kevin Smith, Vice President - Estel George, Secretary - Jeff Webb, Commissioner - Bob Brenneman, Commissioner - Matt McAleer, School Board Rep - Janice Deno, and Building Commissioner (BC) - Joshua Davis.

**Absent:** Clerk-Treasurer - Shelby Keys

**Guests:** Mayor Phillips, SSWS Superintendent - Bryce Black, SSWS - Assistant Superintendent Josh Eldridge, Gas Superintendent - Todd Wilson, Bob Schenk, Councilman - Kevin Arnold and Building Admin - Krystal Bassett

**II. Swearing in of Commissioners**

Mayor Phillips swore in all five returning commissioners for their 2025 term.

**III. Election of Officers**

President Smith opened the floor to any elections of officers by the commissioners of the RRC. Webb motioned to retain the current officers, with Kevin Smith as President, Estel George as Vice President and Jeff Webb as Secretary. **Motion Passed**

**IV. Previous Minutes**

President Smith presented the minutes of the meeting held on December 2nd, 2024. Motion to approve the minutes was made by George, seconded by Brenneman. **Motion Passed**

**III. Claims**

BC Davis presented four (4) claims to the RRC. McAleer made a motion to approve the claims, seconded by Webb. **Motion Passed**

**V. New Business**

**A. RRC 05-2024 Grant for Sewage Work Improvements**

BC Davis opened a conversation about the RRC 05-2024 Grant for Sewage Work Improvements, explaining that this was intended to convert the loan in the amount of \$675,000 to the Sewage Works project to a grant to satisfy the requirements of the State Board of Accounts. As discussed in the last meeting, if the RRC recalled the loan, it would result in an additional \$3-5 increase to everyone's monthly sewer bill. BC Davis reminded the RRC that the grant had already been figured their the 2025 spending plan.

Brenneman made a motion to approve the RRC 05-2024 Grant for Sewage Work Improvements, seconded by Webb. **Motion Passed**

**B. I-65 Water & Sewer Extension Update**

The Mayor updated the RRC on the expansion of water and sewer services to the west side of I-65 to support future development. He plans to consult local businesses about connecting to these utilities. Gas Superintendent Wilson also provided an update on the plan to loop the 4 inch gas main in conjunction with this project. The project will be bid out on February 10th.

George motioned to approve the task order for the gas improvements, seconded by Webb. **Motion Passed**

**C. 7th Street Update**

The Mayor updated the RRC on the project and introduced a task order from Commonwealth Engineering to complete the project. In an effort to keep costs at a minimum, the SSWS Dept will be self

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performing the water and sewer improvements with the street paving being bid at a later date. The current timeline is to have the project completed by mid summer.

Smith motioned to approve the task order, seconded by Brenneman. **Motion Passed**

**D. Approval of 2025 Meeting Schedule**

The proposed meeting schedule for 2025 was presented and discussed. After no modifications were proposed, Smith motioned to continue the meetings on the first Monday of each month at 5:00 pm, a motion that was seconded by Webb. **Motion Passed**

**VI. Public Comments**

BC Davis indicated that the appraisal of the three lots located at the intersection of Cullen and Clark Streets is in progress, along with the assessment of several other residential properties on the list, with the aim of presenting quotes to the RRC at their next meeting.

**VII. Adjournment**

Webb made a motion to adjourn, seconded by George. **Motion Passed.**

Meeting adjourned at 5:33 PM CT.

**Next Meeting:** March 3rd, 2024 at 5:00 PM CT

**Minutes Prepared by:** Krystal Bassett, Administrative Assistant