

**MINUTES OF THE REGULAR MEETING  
BOARD OF PUBLIC WORKS & SAFETY  
December 11, 2023**

The Board of Public Works and Safety of the City of Rensselaer met in regular session in Council Chambers of City Hall on December 11, 2023. Board President Stephen Wood called the meeting to order at 5:30 p.m.

Answering roll call were: President Stephen Wood; Secretary Shelby Keys; Board Member Ernest Watson, Jr; City Attorney Jacob Ahler; Police Chief Matt Anderson; Fire Chief Kenny Haun; Asst. Street Supt. Bryce Black; Project Coordinator Jerry Lockridge. Harley Tomlinson with the Rensselaer Republican was absent.

Also in attendance were Kevin Arnold, Josh Davis, Russ Overton, George Cover and Bob Schenk with Rensselaer Adventures.

The minutes of the November 13, 2023 regular board meeting were presented and approved upon a motion by Wood, second by Watson, to approve the minutes as presented. The motion passed unanimously.

**Police Officer Promotion Request:** Anderson requested Tara Hammond be promoted once she completes all necessary trainings. She has one left and the course is not open until next year. She will still need to get the course complete before the promotion goes into effect. This will not result in a job title change, only a change in pay. There was a motion by Watson, second by Wood, to approve the promotion request. The motion passed unanimously.

**Standard Operating Procedure (SOP) Updates:** Anderson said the update deals with defensive tactics and is something the academy has been working on getting updated for the past year. The language included in the update will be the same for every department in the state. The other change will be updating the benefits and holiday sections. There was a motion by Wood, second by Watson, to approve the SOP updates. The motion passed unanimously.

**New Main Lift Station & Unsewered Areas Project:**

- A. Change Order #8:** Lockridge said this change order results in a \$51,425.89 reduction in the contract and doesn't add any additional days. Final completion is scheduled for February 26, 2024. There was a motion by Watson, second by Wood, to approve Change Order #8. The motion passed unanimously.

**Waterworks Improvements Project:**

**Commonwealth Pay Request/SRF Disbursement #25:** Lockridge said this pay request for \$36,133.00 covers design work and construction inspection for both Division A and Division B. There was a motion by Wood, second by Watson, to approve SRF #25. The motion passed unanimously.

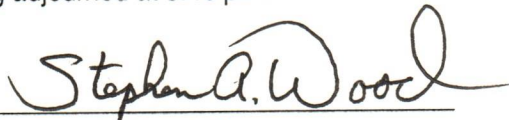
**Division A (Elevated Water Storage Tank)**

- A. Maguire Iron Pay Request/SRF Disbursement #26:** Lockridge said this pay request for \$225,150.00 covers the fabrication of the tank on site. There was a motion made by Wood, second by Watson, to approve SRF #26. The motion passed unanimously.

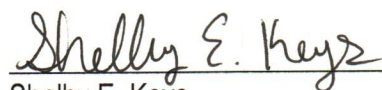
**Division B (Water Main and Water Service Replacement)**

- A. Grimmer Construction Pay Request/ SRF Disbursement #27:** Lockridge said this pay request for \$502,121.00 covers service line work for Front St, Van Rensselaer St, and restoration work. There have been 112 services replaced. There was a motion made by Wood, second by Watson, to approve SRF #27. The motion passed unanimously.

There being nothing more to come before the board, there was a motion by Watson, second by Wood, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:40 p.m.

  
Stephen A. Wood, Mayor

Attest:

  
Shelby E. Keys  
Clerk-Treasurer